

Blackboard Help Topic

My Blackboard Posts Tool and the New Discussion Boards

Walden 2013

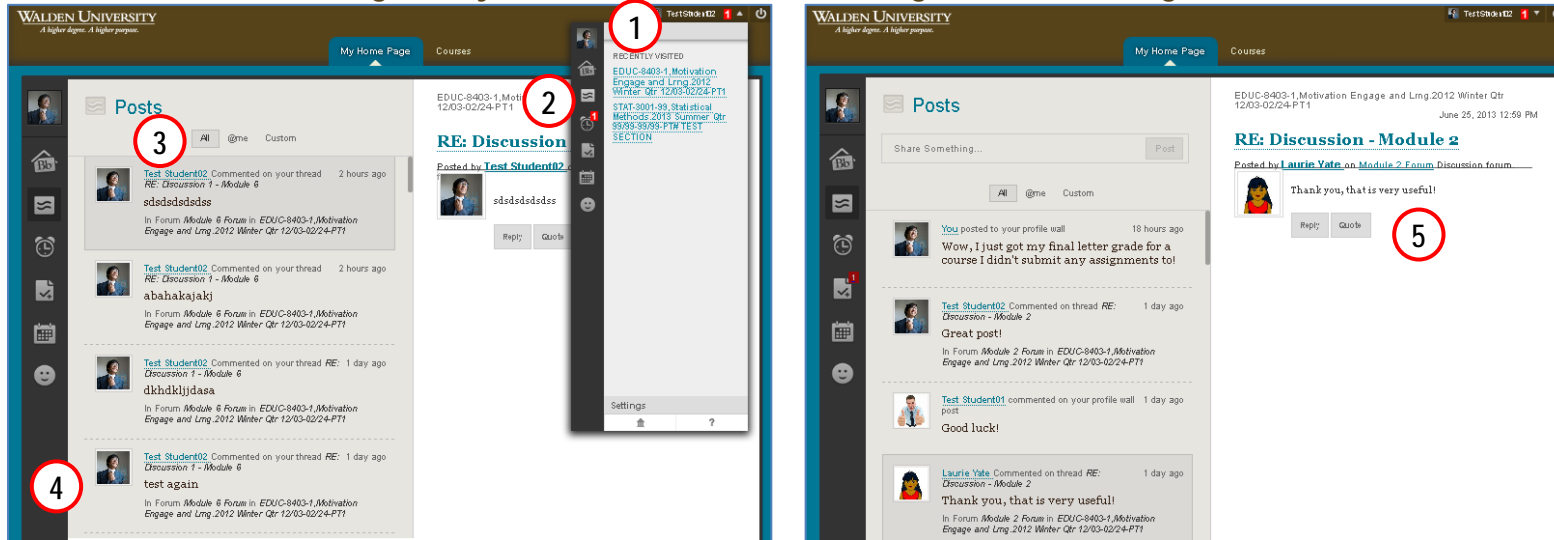
Updated August 30, 2013

This Blackboard help topic describes the new My Blackboard Posts tool.

Summary

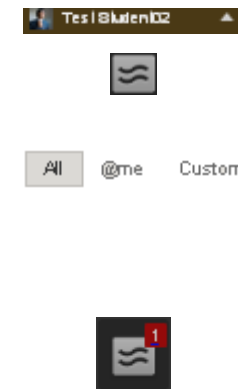
- The Posts tool is accessed in the My Blackboard area of the Global Navigation menu.
- The Posts tool lists new discussion replies in any or all courses you are enrolled in, all in one convenient location.
- Small red notification numbers over both the Global Navigation menu (your name, in the upper-right corner of Blackboard) and the “Posts” button in the Global Navigation menu will give you feedback in real time when new replies are made to discussions you are participating in.

Accessing the My Blackboard Posts Tool Using the Global Navigation Menu

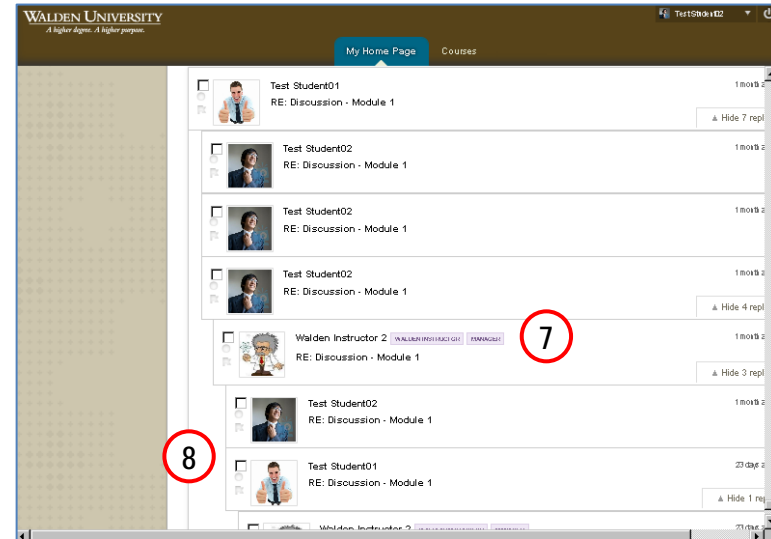
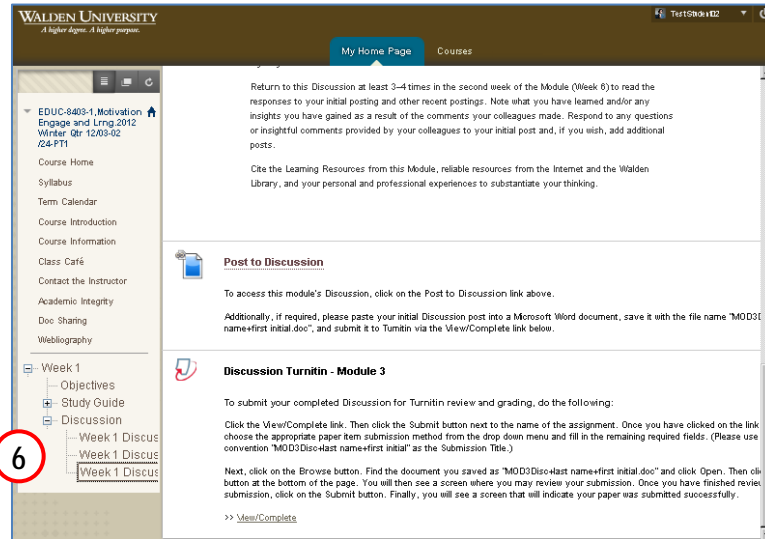


The Posts tool is accessed through the Global Navigation menu (left). It allows you to read and reply to Discussion posts for any or all courses (right).

1. Click the Global Navigation menu (your name) in the upper-right corner of Blackboard.
2. Click the "My Blackboard" button on the left side of the menu.
3. New posts from any or all of your courses are listed, with the most recent posts listed first. You can filter the posts using the buttons at the top of the page-@me filters only replies to your posts, Custom can filter posts by course, All shows all new posts.
4. Click a post to read and reply to it. This is a fast and easy way to respond to active Discussions.
5. Small numbers highlighted in red over both the Global Navigation menu (your name) and the "Posts" button indicate notifications of new post activity in one or more of your courses, providing real-time feedback about new Discussion Board activity in your courses.

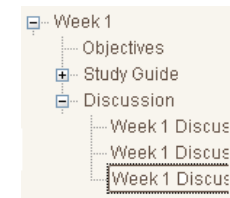


Discussion Boards in Your Courses



Discussions can also be accessed through the Course menu links in your courses; this is the recommended way to reply to important discussions.

6. To respond to important discussions, browse through the Course Menu of your course to find the "Discussions" link. For example:
 - a. Access your course.
 - b. Click/Expand "Week 1" on the Course menu.
 - c. Click/Expand "Discussion" on the Course menu.
 - d. Click "Post to Discussion" on the main page to enter the Week 1 Forum.
 - e. Click "Week 1 Thread" in the forum to read and reply to the thread.



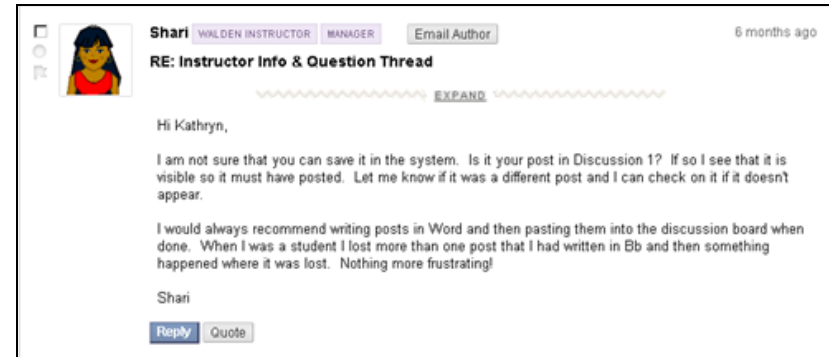
7. Replies from your instructor will be marked with special tags for easy identification.
8. Subtle indentation of the posts indicates the reply hierarchy: Replies are below and indented slightly to the right of the post they were made in reply to.
9. Mouse over a reply to reveal hidden "Expand," "Reply," or "Quote" buttons. Expand posts to read them.

FAQ, Tips, Reminders, Known Issues

Article #:

00 **Q:** How do I read or respond to the new Discussion Board postes when accessed within the course-through the left-hand Course menu?

A: Editing buttons in this Blackboard are hidden until the mouse pointer is near something that can be edited. Mouse over replies to reveal an "Expand" button/link; click the revealed "Expand" button to view the entire reply. (Alternatively, click "Expand All" to expand all posts.) Mouse over expanded replies to reveal the "Reply" or "Quote" buttons.



Moving the mouse pointer over replies will reveal "Expand," "Reply," and "Quote" features.

Notes
